

IFTA AUDIT COMMITTEE TELECONFERENCE MINTUES
August 9, 2016

Jurisdiction Representatives:

Dave Nicholson, Chair, OK
Jeff Hood, Ex-Officio, IN
Bob Gattinella, RI
Jimmy Tompkins, AL
Lynden Landholm, KS
Beth Duda, AZ

Helen Varcoe, Vice Chair, MT
Kelly Heaton, AR
Stacey Hammock, WY
Joel Foreman, NE
Kristie Zanis, NH
Marsha Douglas Roy, QC

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO

IFTA Inc., Advisors:

Debbie Meise
Tammy Trinker

Roll Call: Everyone present

Approval of July 14, 2016 meeting minutes; Bob motioned and Helen second; motion carried; minutes pass.

AC Committee Vacancy

Marsha Doulgas Roy (QC) has been approved by the board. Everyone welcomed Marsha and introduced themselves.

Ballot 4

The new language for this short track ballot will be discussed at the IFTA ABM on August 18th.

BPG (Best Practices Guide)

Monica Holstead (IN) and Jody Grossman (WI) have been contacted to see if they are interested in heading a sub-committee to finalize the draft. Dave would like a draft available for the Audit Workshop or earlier. The draft is almost complete. It just needs to have some of the repeated language taken out and hyperlinks added to the document. Jeff will have an answer for Dave as to Monica's participation.

The BPG is just a guide and is not a binding document. It does however need to be accepted by the Board.

Planning Committee

The draft agenda has been updated based on comments from last month's call. One of the breakouts will include vendors that compile data electronically.

Jeff, Chester and Dave are drafting a letter to potential GPS vendors. The intent of the letter is to ensure the vendors can provide useful audit information. It should be done by the end of the month. They will also get approval from IFTA Inc.

The Townhall meeting usefulness and format are still being discussed. There will be 2 committee members from IFTA and IRP for each of the breakout sessions.

Workshop scenarios

Audit scenarios can still be sent to Dave & Helen. It is better to have more scenarios than not enough. If we don't get to all of them in the breakouts, they can be brought up in the general session. These will be "what would you do" scenarios. They will hopefully be selected by the end of October.

Industry Averages

This guide will be in the BPG because it cannot be a binding document. The committee needs to decide if we want this to be a yearly AC function and if so, how will the committee update the chart. Dave asked everyone to think about it and we would eventually have a vote on the subject.

This was presented to the committee for uniformity purposes. This could possibly be run by the attorney section to get their opinion.

Joel explained they would call dealers throughout the US and get information on a loaded truck one way. Nebraska hasn't had anyone challenge their use of this model as a tool. Kansas has also used it and they have had no disputes.

Montana gets information from DOT every year. Dave will share some websites he has seen to help determine this information.

ARWG (Annual Report Working Group)

Stacey gave an update on the progress of the new working group. At the last conference call conversion factors, the new ballot that passed, who updates the exceptions and getting with the people who are responsible for this information was discussed. A survey will be sent out to the community to get feedback and some questions answered.

New business

David asked the committee to review the PCRC proposed rule changes. The revised PCRC guide will be brought up at the ABM.

Helen gave a summary of the changes from the webinar which is also on the IFTA website. They will get questions and feedback to the commissioners for ABM next week. The PCRC is looking at streamlining the review process by using the clearinghouse and being more proactive. The changes would go into effect January 2018.

Debbie explained that ballot 3 changed a lot of wording and the PCRC would look at only what is disputable under R1555. The audit piece would be every other year and look at the new audit

reports, transmittals, audit figures, that the dollar amount is timely, and the interest. At that time, they may also ask for 5 or 6 audits but there would still be a 5 year review period. The earlier an issue is discovered and fixed, the better. Starting January 2017, the audit reports are required to be more detailed.

The clearinghouse operations and the information that can be retrieved from it were explained.

Helen motioned to adjourn the meeting; Bob second; motion carried; meeting adjourned.